



Share your Internet success with Africa

Host an AFRINIC Meeting in your country and make your mark on Internet growth through a global audience.

Introduction

Every year, AFRINIC organizes two public policy meetings in the countries within Africa and the Indian Ocean Region. The meetings bring together leaders and top executives from Internet Service Providers and organizations concerned with Internet policy and development from Africa and the rest of the world. They provide a global platform for exchanges, policy discussions, demonstrations and trainings on how Africa can sustainably harness the massive and growing opportunities from the rapid advancements in technology. The estimated attendance for each meeting is over 400 delegates from at least 35 countries across the globe.

The first meeting is the Africa Internet Summit (AIS) from the last week of May through the first week of June that includes the Annual General Members Meeting, Public Policy discussions and technical capacity building. It also includes topical panels of interest to the community and other technical forums. The AIS is organised in collaboration with AfNOG and other Internet related African organisations known as the AF* organizations. The second AFRINIC Meeting, held in November, is a stand-alone event that lasts for six (6) days.



Audience and Location

The audience comprises mainly Internet service providers, governments, academic networks, regulatory bodies, civil society organizations, ccTLD operators, NAP/IXP operators, service provider representatives, hardware and software vendors, and telecommunications industry professionals among others. AFRINIC meetings are open to all and free to attend.

By geographically rotating these events, AFRINIC seeks to promote local engagement in participation and decision-making spaces. It also seeks to show case host countries progress in growing Internet technology as a tool for growth and development. This makes AFRINIC meetings the most important Internet meeting in the African region.

Why Host and AFRINIC Meeting?

Hosting an AFRINIC Meeting provides organizations with a regional and global platform to showcase its products, content and brand in terms of advancing Internet technology in Africa. It is also an important opportunity for the organization to make significant influence and input into global development debates (Sustainable Development Goals) as they relate to Internet technology and its impact in the world of today and the future.

Local hosts benefit from widespread exposure to a local, regional and global technical audience, a unique opportunity to meet customers, prospects and partners, build a network of stakeholders, and deliver key organisational messages to a target audience. It is the perfect event to showcase your organisation and promote your business.



Key Benefits:

- Official recognition as the meeting host in all meeting communication and publicity projects
- Opportunity to contribute for the event programme, agenda and concept
- Opportunity to network and create first hand contacts with governments, industry leaders, major business representatives, vendors and decision makers.
- Opportunity to be seen as supporting the development and growth of Africa's Internet
- Speaking opportunity for top leadership at key social events for the meeting
- Opportunity for the local host to train staff in direct contact with experts on various topics of interest that can be applied to the organization's daily operations.

What do we look for in an AFRINIC Meeting City?

- Presence of an international airport operating daily flights by major airlines to/ from the main cities of the African region.
- Reasonable distance from the airport to the venue (not more than one hour), public transportation available (shuttle, taxi, train, etc.)
- A meeting hotel or convention center that is located in an area with good public services, other hotels, restaurants, banks, public transportation, shopping centers, hospitals, etc.

Security

AFRINIC places strong emphasis on the safety and the well-being of meeting delegates and will consider security issues when selecting the meeting location. AFRINIC recommends that the local host include advice about the domestic security conditions in the intended city or area in the proposal. AFRINIC may also rely on news, advisories as well as independently commissioned assessment of security in any proposed venue.



What do we look for in an AFRINIC Meeting venue?

- We prefer 4 or 5 star hotels
- The meeting venue should be fully equipped with modern conferencing facilities with at least 9 meeting rooms with one room that can accommodate over 350 people and at least 150 residential rooms.
- The venue hotel must allow the installation of cables and wireless access points in meeting rooms and common areas such as corridors, foyer, exhibition area, etc. and the use of the wiring infrastructure existing at their facilities.
- Internet connectivity must be available in the hotel's rooms for AFRINIC delegates and hotel must allow installation of cables and wireless access points in meeting rooms, corridors and exhibition area.

Accommodation

Most delegates choose to board in the meeting venue or nearby hotels. Affordable accommodation options should always be available in close proximity to the meeting venue. The alternative hotels should be at least 3 star hotels with B&B and Wi-Fi facilities within the range cost of 80-125 USD including taxes.

The meeting venue and the alternative accommodation hotels should always provide group discounts for block bookings. AFRINIC normally makes block bookings for direct payment and also reserves some rooms for which delegates pay on their own. All accommodation rates and contact details of hotels will be published on the meeting website.

Social Events

AFRINIC meetings also include social events in a bid to provide an enjoyable and relaxing environment in which the delegates can network with ease. These social events are always open to local sponsorship and should include at least;

- An executive welcome reception for upto 250 pax
- An elaborate gala dinner for upto 300 pax.



Internet Access

Internet access at AFRINIC meetings is crucial and must be provided through wired Ethernet and a public wireless network. Every AFRINIC meeting always has at least 2 connectivity sponsors sourced locally to provide the highest possible quality of Internet and bandwidth of more than 100Mbps.

The meeting venue should allow the installation of cables and wireless access points in meeting rooms and common areas such as corridors, foyer, exhibition area and the use of the wiring infrastructure existing at their facilities. Our meetings Network Infrastructure team is available to provide more details on the connectivity requirements.

Financial Support

As attendance of AFRINIC meetings is free of charge, AFRINIC relies on sponsorship to offset conference related expenses. For every meeting AFRINIC receives sponsorship from organizations that support our work and those who wish to showcase their constitution to Internet growth in Africa to a global audience.

Local hosts should be in a position to assist AFRINIC establish contacts with major players in the ICT sector within their respective countries to support AFRINIC meetings. AFRINIC prepares a sponsorship package for each meeting and relies on the local host to provide meeting opportunities with local organizations to look for sponsorships. The local hosts may also make financial contributions to support the meeting.

Meeting Logistics and Event Management

AFRINIC relies on local hosts for meeting logistics and event management support including the provision of appropriate human resource to ensure meeting standards are adhered to. Other support areas include but not limited to, visa assistance, publicity, local travel, procurement as well as import and re-export procedures.

All these as well as specific obligations will be in a Memorandum of Understanding that will be signed after all parties agree on hosting modalities.

Support Proposals

Parties interested in hosting an AFRINIC Meeting are encouraged to submit their interest as soon as possible by email to meeting@afnic.net. Upcoming meetings are;

- AFRINIC-29: November 2018
- Africa Internet Summit & AFRINIC-30: May 2019
- AFRINIC-31: November 2019

AFRINIC Meeting Team are happy to discuss and meet potential local hosts and walk them through the process of submitting a successful application. Please also read the technical requirements for hosting an AFRINIC meeting checklist provided alongside this document.



twitter.com/afnic



[flickr.com/afnic](https://www.flickr.com/photos/afnic/)



[facebook.com/afnic](https://www.facebook.com/afnic)



[linkedin.com/company/afnic](https://www.linkedin.com/company/afnic)



[youtube.com/afnic media](https://www.youtube.com/channel/UCafnicmedia)



www.afnic.net

AFRINIC | 11th Floor Standard Chartered Tower | 19 Cybercity, Ebene | Mauritius

t: +2304035100 | f:+2304666758

e: contact@afnic.net