

ToR FOR THE AFRINIC FEES REVIEW COMMITTEE

1. Constitution and purpose

- The purpose of the Fees Review Committee is to consider and make recommendations and inputs to the AFRINIC current fees structure.
- The Committee shall report to the AFRINIC Board - Finance Committee which under its current purview of its current charter will report to the AFRINIC board

2. Remit

The remit of the Fees Review Committee is to:

- Consider all current fees and discounts;
- Consider all current and proposed resource allocation policies;
- Consider AFRINIC's long term financial sustainability;
- Recommend new fees for all categories of members, and all types of resources;
- Recommend discount structures to go with the new fees;
- Recommend guidelines for management of payments, penalties for late payment, discounts for early payment, and related issues.

3. Membership

The Board shall appoint AFRINIC Resource members of the committee. The Members shall consist of: -

- 1 from Academia
- 1 from Extra-Small / Small to Medium Membership
- 1 from Large to Extra Large Membership
- 1 from AFRINIC Council of Elders
- AFRINIC CEO
- AFRINIC Director of Finance
- 1 AFRINIC Board member from Finance committee who will chair the committee

** The Board shall put diversity into consideration in the selection of the members*

*** AFRINIC shall provide staff for Secretariat of the committee*

4. Working Method

- The committee will meet online when required but will mostly work through email. The committee shall take decision by consensus. However, the Chair may call for a vote if necessary.

5. Term of the Committee

- The committee is to start in January 2017 with an aim to have made all its recommendations and discussion for consideration by AFRINIC Board Finance

Committee by March/April 2017. Subsequently the AFRINIC Board shall determine whether to dissolve the committee

6. Attendance at meetings

- The committee will maintain a record of attendance at each of its online meetings and will include this information when reporting back to the Finance Committee.
- Quorum for online meetings shall be formed when at least 3 resource members and one staff representative are present

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