

**MINUTES OF THE BOARD FACE-TO-FACE MEETING HELD ON
7th AND 8th AUGUST 2018 IN THE BOARDROOM, AFRINIC OFFICE, MAURITIUS**

Present:

Mr Alan Barrett (AB)	CEO	
Dr Christian Bope (CB)	Member	Central Africa
Mr Vika Mpisane (VM)	Member	Southern Africa
Prof Habib Youssef (HY)	Member	Northern Africa
Mr S.Moonesamy (SM)	Member	Indian Ocean
Mr Serge Ilunga (SI)	Member	Non Geographical
Mr Seun Ojedeji (SO)	Member	Non Geographical

Apologies:

Mrs Dorcas Muthoni (DM)	Member	Eastern Africa
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In Attendance:

Mr Ashok Radhakisson (AR)	Legal Counsel
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Agenda:

1. Opening remark by the Chair
2. Adoption of the Agenda
3. Registration of appointed directors
4. Minutes of the Last Meetings held
5. Committees' Report
 - 5.1 Finance Committee
 - 5.2 Audit Committee
 - 5.3 Remuneration Committee
 - 5.4 Fees Review Committee
 - 5.5 Governance Committee
6. Re-constitution of Committees
 - 6.1 Finance Committee
 - 6.2 Audit Committee
 - 6.3 Remuneration Committee
 - 6.4 Fee Review Committee
 - 6.5 PDWG Appeal Committee

7. CEO Operational report
8. Financial Report (Finance Director)
9. Ratification of policies
 - 9.1. IPv6 Policy and references Update (AFPUB-2018-V6-001-DRAFT01)
 - 9.2. IPv6 Initial Allocation Update (AFPUB-2018-V6-003-DRAFT02)
 - 9.3. IPv6 PI Update (AFPUB-2018-V6-004-DRAFT01)
10. NTRA Letter
11. Business Continuity Plan
12. Update on Investigation
13. Delegation of Authority
14. Review of list of Action Items
15. AOB
16. Closure

BUSINESS OF THE DAY

1. Opening remark by the Chair

The Chair, CB welcomed the members present and opened the meeting at 09:05 Local Time.

A roll call was conducted to confirm quorum. There was no declaration of interest.

2. Adoption of the Agenda

The Agenda was reviewed and adopted as circulated. Proposed SO. Seconded SI.

3. Registration of appointed directors

Resolution 201808.427

WHEREAS on 18 July 2018 in terms of resolution 201807.219, the Board resolved to appoint three persons to fill vacancies as provided for by article 13.14 of the Bylaws;
WHEREAS those persons have accepted the appointments;
RESOLVED to add Dorcas Muthoni Gachari, Vika William Mpisane and Habib Youssef to the list of Directors and Members at the Registrar of Companies of Mauritius with immediate effect.

Proposed SO. Seconded CB. VM and HY recused themselves.
Resolution passed unanimously.

Action Item 201808.01: The Secretariat to liaise with the Company Secretary for filing at the Registrar of Companies.

4. Minutes of the Last Meetings held

4.1 The Board reviewed and approved the following minutes via resolutions:

Resolution 201808.428

The Board resolved to approve the minutes of the Board meeting held on 06 May 2018 with amendments.

Proposed SI. Seconded SM. Resolution passed unanimously.

Resolution 201808.429

The Board resolved to approve the minutes of the Board meeting held on 07 May 2018 with amendments.

Proposed SO . Seconded SI . Resolution passed unanimously.

Resolution 201808.430

The Board resolved to approve the minutes of the special Board meeting held on 08 May 2018 with amendments.

Proposed SM. Seconded SO. Resolution passed unanimously.

Resolution 201808.431

The Board resolved to approve the minutes of the special Board meeting held on 09 May 2018 with amendments.

Proposed SM. Seconded SO. Resolution passed unanimously.

Resolution 201808.432

The Board resolved to approve the minutes of the special Board meeting held on 09 May 2018 with amendments.

Proposed SM. Seconded SI. Resolution passed unanimously.

Resolution 201808.433

The Board resolved to approve the minutes of the Board meeting held on 10 May 2018 with amendments.

Proposed SI. Seconded SM. Resolution passed unanimously.

Resolution 201808.434

The Board resolved to approve the minutes of the Board meeting held on 10 May 2018 with amendments.

Proposed SO. Seconded SI. Resolution passed unanimously.

Resolution 201808.435

The Board resolved to approve the minutes of the Board meeting held on 11 May 2018 with amendments.

Proposed SM. Seconded SO. Resolution passed unanimously.

Resolution 201808.436

The Board resolved to approve the minutes of the Board meeting held on 23 May 2018 with amendments.

Proposed SO. Seconded SI. Resolution passed unanimously.

Resolution 201808.437

The Board resolved to approve the minutes of the Board meeting held on 24 May 2018 with amendments.

Proposed SI. Seconded SM. Resolution passed unanimously.

Resolution 201808.438

The Board resolved to approve the minutes of the Board meeting held on 01 June 2018 with amendments.

Proposed SO. Seconded SI. Resolution passed unanimously.

Resolution 201808.439

The Board resolved to approve the minutes of the Board meeting held on 20 June 2018 with amendments.

Proposed SO. Seconded SI. Resolution passed unanimously.

Resolution 201808.440

The Board resolved to approve the minutes of the Board meeting held on 27 June 2018 with amendments.

Proposed SO. Seconded SI. Resolution passed unanimously.

Resolution 201808.441

The Board resolved to approve the minutes of the Board meeting held on 18 July 2018 with amendments.

Proposed SM. Seconded SI. Resolution passed unanimously.

4.2 The Board approved the following notes of meetings:

4.2.1 held on 21 May 2018 with the Council of Elders

4.2.2 held on 04 June 2-18 with the Governance Committee

Action Items 201808.02: The Secretariat to share the notes of the meeting held with the Council of Elders on 21 May 2018.

Action Items 201808.03: The Secretariat to share the notes of the meeting held with the Governance Committee on 04 June 2018.

4.3 The Board reviewed the draft minutes of meeting held on 28 May 2018 and requested the Legal Counsel to vet the draft minutes before approval.

Action Items 201808.04: The Legal Counsel to vet the draft minutes of meeting held on 28 May 2018 prior to Board approval.

5. Committees' Report

5.1 Audit Committee

The Chair SO made a status report of the work of the Committee.

5.1.1 FIRE programme auditing

The Committee debated on the time period to conduct the audit of the FIRE programme and the cost implication of such project.

The Board agreed that an external auditor should conduct the auditing.

VM proposed that an audit on the performance of the organization as a whole can also be considered by the Board.

Action Items 201808.05: The Board to review the FIRE Projects Audit Terms of Reference by Friday 16 August 2018.

Action Items 201808.06: The CEO to provide to the Audit Committee with the quotes received from service providers to perform the FIRE Auditing.

Action Items 201808.07: The Audit Committee to update the Board in its next meeting on the timeline to complete the FIRE Auditing.

5.1.2 Internal audit recruitment

The Committee presented the Terms of Reference for the recruitment of the Internal Auditor, and it is proposed to recruit the Internal Auditor in early Quarter 4, from October to December 2018.

5.1.3 Audit Committee Charter

The Audit Committee proposed to amend Section 3.7 of the ToR to read as follows:

"Members will be appointed for a 1-year term of office within their term on AFRINIC Board, and will be eligible for reappointment for similar terms".

Resolution 201808.445

WHEREAS the Audit Committee held its meeting to review its charter;
WHEREAS the Board has considered the proposed amendment;
RESOLVED to approve the Audit Committee Charter.

Proposed SO. Seconded VM. Resolution passed unanimously.

The Chair moved to adjourn the meeting at 18:18 Local Time on Tuesday 07 August 2018. Proposed VM. Seconded HY. Meeting is reconvened for Wednesday 08 August 2018.

Meeting opened at 09:13 Local Time on Wednesday 08 August 2018. A roll call was carried out to confirm quorum.

5.2 Finance Committee

The Finance Committee Chair SM made the following recommendations:

5.2.1 Investment policy

The Committee has circulated a draft investment policy for the Board to comment. SM proposed to set up an Investment Committee.

5.2.2 Additional amount to the strategic reserve account

The Finance Committee made a recommendation for the Board to add an amount of 500 000 USD to the strategic reserve and to add an additional 300 000 USD at a later stage. After discussion, the Board agreed to transfer 800 000 USD and the following resolution for additional surplus to strategic reserve was resolved.

Resolution 201808.442

WHEREAS in resolution 201511.261 the Board created a Strategic Cash Reserve;
WHEREAS current cash assets are available to support an additional increase in the Strategic Cash Reserve;
RESOLVED that an additional amount of USD 800,000 be added to the Strategic Cash Reserve;
RESOLVED that a new Fixed Deposit account be created for this additional amount;
RESOLVED that any expenditure or transfers out of the Strategic Cash Reserve bank account shall require three signatures, comprising of the CEO, AND the Finance Director, AND either the Chairman or the Vice-Chairman of the Board.

Proposed SM. Seconded VM. No Objection. Resolution passed unanimously.

Action Items 201808.08: All the Board Directors to sign the counterpart signature resolution for the additional amount in the Strategic Reserve and submit the required KYC / due diligence documents.

Action Items 201808.09: The CEO to ensure that the new Fixed Deposit account is created.

5.2.3 Report format

The Board debated and agreed that all reports to the Board should have the author and the date written on the documents.

The Board also discussed on whether the CEO requires Board approval before publishing the quarterly report on the website. The Board decided that there is no need to seek authorization. The CEO can proceed with publication after the detailed quarterly report has been presented to the Board, the CEO is accountable for any shortcomings that may occur on the publishable version.

5.2.4 Draft budget 2019

The Finance Committee Chair SM recommended that the Management to start the budget process for 2019 earlier and have a version ready for approval by end of October 2018.

Action Items 201808.10: The Finance Committee to submit to the Board the draft version of the 2019 Budget before the next face-to-face Board meeting in November 2018.

5.3 Remuneration Committee

The Chair SI made a status report to the Board.

5.3.1 CEO's KPIs

The Board discussed the weaknesses identified in the CEO Key Performance Indicators and the challenges faced to evaluate the CEO in Dakar. The KPIs are to be improved to reflect other key areas including the Strategic Plan, people management and health of the organization.

The Board reviewed the list of KPIs and recommended to the Remuneration Committee to update the KPIs by the end of September 2018.

Action Item 201808.11: The Remuneration Committee to update the CEO's KPIs and submit to the Board by end of September 2018.

5.3.2 AFRINIC Structure Review

SI presented the draft AFRINIC Structure Review document to the Board and recommended that the recruitment of a COO and CTO to reinforce the operations.

The Board thoroughly discussed the proposal and agreed that a C-level position is to be considered, the structure and the related functions should be re-defined to help the organization to move forward.

Action Item 201808.12: The Remuneration Committee to update the AFRINIC Structure Review document and submit to the Board by end of September 2018, before the draft budget is approved.

5.3.3 Outstanding actions regarding long service

SI briefed the Board that there is an outstanding decision to be implemented by the Remuneration Committee dated back 2015

[REDACTED]

5.4 Fees Review Committee

The Fees Review Committee Chair SM highlighted that the call for public comments on the Fees Review proposal has ended and the committee is to collate the comments received and further discuss with the CEO.

SM recommended that the members to be informed on the changes on the fees before implementation and the Fees Review Committee to be dissolved.

Resolution 201808.443

Whereas the Fees Review Committee has completed its mandate as per its Terms of Reference;

Resolved to dissolve the Fees Review Committee.

Proposed SM. Seconded SO. Resolution passed unanimously.

Action Item 201808.15: The Finance Committee to review the comments received after the call for comments from the community ended on 25 July 2018 and comments made by staff on the draft Fee Review Proposal, and update the Fee Review Proposal by the end of August 2018 for Board consideration.

Action Item 201808.16: The Board to send a communication to the Members after the Fee Review Committee is dissolved.

5.5 Governance Committee

The Board Liaison, SO reported that there is no meeting held yet by the Governance Committee nor major discussion on the mailing list. The status of the Bylaws Review is still ongoing.

The Board took note that the Chair of the Governance Committee, is ending her terms at the end of December 2018 and Dr Alioune Traore, elected during AIS18 in Dakar, is due to start his term in 2019.

Action Item 201808.17: The Chairman to send a letter to Mr Alioune Traore regarding his election to the Governance Committee including his start and end terms.

Action Item 201808.18: The Chairman to send a Thank You letter to Mrs Wafa Dahmani at the end of her terms on the Governance Committee.

6. Re-constitution of Committees

Resolution 201808.444

WHEREAS there is a need to reconstitute the Board Standing Committees;
RESOLVED that the Committees are reconstituted as follows;

Remuneration Committee:	Subramanian Moonesamy, Serge Ilunga, Oluwaseun Ojedeji, Alan Barrett, Vika Mpisane, Habib Youssef
Finance Committee:	Subramanian Moonesamy, Habib Youssef, Christian Bope, Alan Barrett
Audit Committee:	Oluwaseun Ojedeji, Serge Ilunga, Vika Mpisane, Dorcas Muthoni

Proposed CB. Seconded HY. Resolution passed unanimously.

Action Item 201808.19: The Standing Committees to review their respective Terms of References subject to Board approval.

7. CEO Operational report

The CEO made a presentation on the status of strategic plan and operational report.

The Board debated and agreed that there is a need for a Business Continuity Plan and to assess the overall health of the organization.

The Board requested that the CEO should provide a management report to the Board every quarter. The Board is to set parameters on the indicators that they wish to see in the report.

Action Item 201808.20: The Remuneration Committee to consider how to conduct an assessment to evaluate the health of the organization and enhance team work.

Action Item 201808.21: The CEO to provide a Quarterly Management Report to the Board.

8. Financial Report (Finance Director)

The Finance Director made a presentation on AFRINIC's financial report for the last 6 months.

9. Ratification of policies

9.1. IPv6 Policy and references Update (AFPUB-2018-V6-001-DRAFT01)

Proposal URL:<https://afrinic.net/en/community/policy-development/policy-proposals/2313-ipv6-policy-and-references-update>

Co-Chair Recommendation:
<https://lists.afrinic.net/pipermail/rpd/2018/008500.html>

Resolution 201808.446

WHEREAS the proposed policy IPv6 Policy and references Update (AFPUB-2018-V6-001-DRAFT01) has gone through the policy development process and has reached consensus;

WHEREAS the Policy Development Working Group's Chairs have referred the proposed policy to the Board for ratification;

RESOLVED that the policy is ratified by the Board.

Proposed SO. Seconded. SI. Resolution passed unanimously.

9.2. IPv6 Initial Allocation Update (AFPUB-2018-V6-003-DRAFT02)

Proposal URL: <https://afrinic.net/en/community/policy-development/policy-proposals/2415-ipv6-initial-allocation-update>

Co-Chair Recommendation:
<https://lists.afrinic.net/pipermail/rpd/2018/008498.html>

WHEREAS the proposed policy IPv6 Initial Allocation Update (AFPUB-2018-V6-003-DRAFT02) has gone through the policy development process and has reached consensus;

WHEREAS the Policy Development Working Group's Chairs have referred the proposed policy to the Board for ratification;

RESOLVED that the policy is ratified by the Board.

Proposed SI. Seconded VM. Resolution passed unanimously.

9.3. IPv6 PI Update (AFPUB-2018-V6-004-DRAFT01)

Proposal URL: <https://afrinic.net/en/community/policy-development/policy-proposals/2331-ipv6-pi-update>

Co-Chair recommendation: <https://lists.afrinic.net/pipermail/rpd/2018/008499.html>

Resolution 201808.449

WHEREAS the proposed policy IPv6 PI Update (AFPUB-2018-V6-004-DRAFT01) has gone through the policy development process and has reached consensus;

WHEREAS the Policy Development Working Group's Chairs have referred the proposed policy to the Board for ratification;

RESOLVED that the policy is ratified by the Board.

Proposed SO Seconded SI

Action Item 201808.22: The Chair to inform the PDWG Co-Chairs of the ratification of the policies by the Board.

Action Item 201808.23: The staff to implement the policies ratified by the Board.

10. NTRA Letter

The Board reviewed and approved the draft letter to NTRA.

Action Item 201808.24: The Chair to sign the response letter and send to NTRA.

11. Business Continuity Plan

The Board emphasized the need to have a Business Continuity Plan. The CEO informed that there already exist several documents on how to deal with particular incidences but they are not compiled in one document.

Action Item 201808.25: The CEO to provide a consolidated Business Continuity Plan to the Board.

12. Update on Investigation

The CEO updated the Board on the status of the investigation and on the actions that were taken pursuant to the investigation report.

After discussion, the Board recognized that the CEO should strengthen the internal control. It is proposed that an organisational policy index be drawn and appropriate timeline for implementation be drafted. The index should include policies that are laws applicable, policies already in place and to be put in place, policies that are related to the Board operations.

The CEO was tasked with the following action items.

Action Item 201808.26: The CEO to draft a policy regarding whistleblower mechanism by 08 October 2018.

Action Item 201808.27: The CEO to develop an organisational policy index as means to enhance the internal control by 08 September 2018.

Action Item 201808.28: The CEO to proceed with the stakeholders' survey and to include as many stakeholders as possible. The report to be provided by the next face-to-face meeting in November 2018.

13. Delegation of Authority

The Board reviewed the delegation of authority document and agreed that the document should be clearer in separating the authority of the Board and the document should be exclusively for financial aspect.

Action Item 201808.29: The CEO to review the Delegation of Authority and to suggest changes for Board consideration and approval.

Action Item 201808.30: The Board to review and suggest changes to the Delegation of Authority by the next face-to-face meeting in November 2018.

14. Review of list of Action Items

1. Open Board Meeting

Action Item 201705.04: The Board to further discuss and consider the option of having Open Board Public Meeting next year.

Status: Action Item to be closed. New Action Items opened as per Board discussion.

The Board discussed about the suggestion to have an Open Board Meeting and agreed that reinforcing the Open Micr Session may be more appropriate in the form of a Board Community Engagement Meeting.

New Action Item 201808.30: SO to edit the Open Board Meeting document to reflect the discussion on Board Community Engagement and submit to the Board by the next face-to-face meeting in November 2018.

New Action Item 201808.31: The Board to reply to the Council of Elders and elaborate on the proposal for a Board Community Engagement during the next face-to-face meeting in November 2018.

2. Future of AFRINIC

Action Item 201711.12: CB and SI to prepare a paper on the perceived risks and impact on the future of AFRINIC. The Legal Counsel to form part of the group. The report to be drafted and submitted to the Board by 10 December 2017.

Status: Action Item to be closed. New Action Item opened as per Board Discussion. The Board discussed on the perceived risks and impact on the future of AFRINIC.

New Action Item 201808.32: The Board to organise a session with the community during the next Africa Internet Summit in May 2019.

3. Guidelines for Executive Session

Action Item 20180330.01: The Vice-Chair HE, CB and the CEO to draft a guideline and procedures for conducting Executive Session. The Guidelines for Executive Session to be added to the Board HandBook.

Status: Action Item to be closed.

Having discussed the proposed guideline, the Board determine that it is not necessary to have a guideline on the Executive Session.

The Board Handbook to be updated with the process of conducting Executive Session during Board meeting.

4. Performance Appraisal

Action Item 201801.02: The CEO to implement a Performance Appraisal and Reward System by end of this year 2018.

Status: Action Item closed

5. Election Guidelines Review

Action Item: 20180524.03: The CEO to propose amendments to the Election Guidelines. The Board to consider the draft Election Guidelines during the Board Retreat in July 2018 and the document to be submitted for community comment period in August 2018.

Status: Action Item to be kept Open.

6. Code of Ethics

Action Item 201805.05: SM to consider the Code of Corporate Governance Guidelines of Mauritius and to adapt the Code of Ethics of the company.

Status: Action Item to be kept Open. The document to be circulated for Board further consideration and be approved in November 2018.

7. Draft Process Document for the Board Appointment to Committees

Action Item 201805.10: The CEO to incorporate the Process Document for the removal of the NRO NC into the Draft Process Document for the Board Appointment to Committees.

Status: Action Item to be kept Open.

The CEO to share the document to the Board for consideration by mid- September.

[REDACTED]

9. ToR CoE and Board

Action Item <other>: The Board representative SM and Council of Elders representative VP to draft a Term of Reference on the relationship between the CoE and Board.

Status: Action Item to be kept Open. In progress

10. Non-Disclosure Agreement

Action Item 20180627.01: The Board to discuss on the signed Non-Disclosure Agreements during the Board Retreat end of July 2018.

Status: Action Item to be closed.

The Board discussed the written NDA and agreed to keep it in its present form.

11. Due Diligence

Action Item 201805.13: The Board to further discuss on the due diligence on Board Directors during the Board Retreat in July 2018.

Status: Action Item to be closed. The CEO made a report on information gathered with regards to pre-screening of Board Nominees.

Action Item 201807.01: The CEO to contact appointed Members to confirm if they accept the appointment.

Status: Action Item to be closed.

Action Item 201807.02: The Secretariat to contact the newly appointed Directors for the due diligence and signature process.

Status: Action Item to be closed.

Action Item 201807.03: The Chair to send welcome letters to the new Directors.

Status: Action Item to be closed.

Action item 201807.04: The CEO to thank all candidates for their interest

Status: Action Item to be closed.

Action Item 201807.05: The Secretariat to contact the newly Directors and do the necessary process to attend the Board Retreat and Induction.

Status: Action Item to be closed.

Action Item 201807.06: The Chair to send an announcement to the community after the newly appointed Directors have accepted.

Status: Action Item to be closed.

Action Item 201807.07: The Finance Committee to make a recommendation to the Board regarding the surplus by Friday 27 July 2018.

Status: Action Item to be kept Open

Action Item 201807.08: The Legal Counsel to send a draft reply to the Data Protection Office and send to the Board for review by Thursday 20 July 2018.

Status: Action Item to be closed.

Action Item 201807.09: The Board Liaison, SO to inform the Governance Committee about the letter from Data Protection Office.

Status: Action Item to be closed.

Action Item 201807.10: The CEO to reply to the questions raised from SM.

Status: Action Item to be closed.

Action Item 201806.01: The CEO to send the draft Procurement Processes document to the Board by Thursday 21 June 2018.

Status: Action Item to be closed.

Action Item 201806.02: The Audit Committee to oversee an audit process of the FIRE Programme.

Status: Action Item to be kept Open. Ongoing.

Action Item 201711.18: The Secretariat to check with IT Helpdesk for an archiving system for Board and Committees' documents.

Status: Action Item to be kept Open. Ongoing.

The IT Team is investigating and we need to decide on whether to host the system [Confluence for Board Only] in-house or in the cloud. There are other secured systems with all the features requested but at high cost.

SO reported on [REDACTED] features and report back. CEO was asked to investigate into a paid account of [REDACTED].

Action Item 20180627.02: The Board to draft a communique with regards to the process for the selection and appointment of the Board Directors to the casual vacancies as after the end of the call for expression of interest.

Status: Action Item to be closed.

[REDACTED]

Action Item 20180627.03: The CEO to finalise the document regarding response to Andrew Alston's questions and to send to the Chairman.

Status: Action Item to be closed.

Action Item 201805.01: The Secretariat to work on the draft programme and the budget of the next Board Retreat in July 2018 in Mauritius.

Status: Action Item to be closed.

Action Item 201805.03: The CEO to report to the Board on the steps being taken by AFRINIC to be compliant with the GDPR and the Mauritius Data Protection Act by 24 May 2018.

Status: Action Item to be kept Open. Ongoing.

Report has been sent to the Board and actions is still in progress.

Action Item 201805.08: The CEO to provide an update to the Board on the Competition Commission once a feedback is received on the questions raised from AA.

Status: Action Item to be closed. New Action item opened.

The CEO reported that the CCM has agreed that AFRINIC may release the statement.

New Action Item 201808.32: CEO to release the statement to the members.

Action Item 201805.09: Finance Committee to consider the Budget line up with the Strategic Plan Report.

Status: Action Item to be closed.

Action Item 20180524.05: The CEO to consider a way forward with regards to the recruitment of a Company Secretary and draft a proposal to the Board.

Status: Action Item to be closed.

The Board discussed the proposal and directed the CEO to implement and start a process for the Executive Assistant to complete the Company Secretarial qualifications and to recruit an in-house Legal Officer.

Action Item 201711.06: The Board to make a public call for the position of Board Appointee to the ASO AC / NRO NC before making an appointment for the 2019 year and going forward.

Public Call proposed to be done in October and appointment during the face-to-face meeting in November. . Refer to document circulated by CEO.

Status: Action Item to be kept Open. Ongoing.

Action Item 20180523.02: SI to review and edit the Board Procedures Handbook.

Status: Action Item to be kept Open. Ongoing.

Action Item 201805.05: The Board to reconsider the 2014 resolution with respect to the NDA and to come up with the decision by 6 June 2018.

Status: Action Item to be closed.

Action Item 201711.20: CEO and Legal Adviser to draft procedures and forms for declaration of interest and background checks for Directors.

Status: Action Item to be kept Open. Ongoing.

15. AOB

15.1 Thank you Letter

The Board considered to thank former Directors of the Board and to order an award for each former Directors.

16. Closure

The Chair proposed a motion to close the meeting at 20:37 Local Time on Wednesday 8 August 2018. Proposed SO. Seconded VM.
